**ASCC SBS Panel**

Approved Minutes

Wednesday, November 16, 2016 2:00 -3:30 PM

352 Denney Hall

ATTENDEES: Givens, Haddad, Hogle, Kline, Lam, Lenhart, Roup, Valle, Vankeerbergen

AGENDA:

1. Approval of 11-2-16 minutes
	* + Roup, Lenhart, unanimously approved
2. Political Science 7410 (new course)
	* + Givens, Roup, unanimously approved with contingency
			- **Seek concurrence from International Studies, African American and African Studies, and Philosophy.**
3. Economics 8856 (new course)
	* + Previously offered as a group studies course.
		+ Concurrences have been requested from Social Work, Sociology, Fisher College of Business, College of Nursing, John Glenn College of Public Affairs, AEDE and Public Health.
		+ Some of the readings come from one of the top four journals in Economics.
		+ More details about the assignments should be included in the syllabus.
		+ The grading scale should be provided in the syllabus when the course is offered. It is not required for approval but is required when teaching the course.
		+ It is not clear if the background reading is required or optional but the readings are assigned in the schedule. The instructor should clarify this in the syllabus.
		+ Lenhart, Kline, unanimously approved with contingencies
			- **Update the Disability Services statement.**
			- **Clarify which readings are required. It is not clear if the background readings are required or optional. In addition, make it clear for students if they will need to purchase all of the reading materials or if the instructors will provide the materials for them.**
			- **Provide more detail about the assignments in the syllabus.**
			- **Reminder: when the course is taught, include the grading scale on the syllabus.**
4. Sociology 3597.02 (course change; existing course with GE Cross-Disciplinary Seminar; request to add GE Diversity-Global Studies)
	* + The material is directly aligned with the GE Diversity-Global Studies category.
		+ The final is not listed on the schedule and should be clarified.
		+ The grading scale includes “F” and needs to be changed to an “E.”
		+ The GE assessment plan provides direct methods for both expected learning outcomes of the GE category as well as a rubric for evaluation and reporting. The department needs to provide where the data will be archived.
		+ Roup, Givens, unanimously approved with contingencies.
			- **Update the Disability Services statement.**
			- **Clarify the date of the final and add to the weekly schedule.**
			- **On the grading scale, change “F” to “E.”**
			- **Add the GE goals and expected learning outcomes for the Cross Disciplinary Seminar category to the syllabus.**
			- **State where the GE assessment data will be archived.**
5. SHS 7825 (return; new course)
	* + The course was previously reviewed and sent back to the unit with items that needed to be addressed. The revised proposal addresses all of the concerns of the Panel.
		+ It is not clear whether or not the instructor will provide the readings to the students or if the students will need to purchase the book for this course.
			- There is a chance that the students will have the book from a previous course.
		+ Kline, Lenhart, unanimously approved with one recommendation:
			- **Make it clear in the syllabus if the textbook identified for background reading will be made available to students or if students are expected to purchase the textbook for this course, since one or more of the required readings in the syllabus comes from one or more volumes of the textbook.**
6. Develop GE reporting rubrics for GE Social Science-Individuals and Groups; GE Social Science-Organizations and Polities; GE Social Science-Human, Natural, and Economic Resources.
	* + The Assessment Panel is requesting that the curriculum Panels develop GE reporting rubrics for all GE categories.
		+ The Panel discussed general ideas of how to approach the development of the rubrics for the Social Science GE categories, including Blooms Taxonomy and specific keywords that could be used, and will begin working on the rubrics at the next panel meeting.